

Campbell County Cemetery District Inspiration Garden & Unity Garden Rental & Security Deposit Agreement

The Campbell County Cemetery District makes The Gardens at Mount Pisgah shelters available for use free of charge for burials or inurnments on the day of service. Persons or organizations wishing to use the shelters for other services are subject to the terms and conditions set forth in the agreement below. A refundable deposit of \$200 is required at the time of reservation from a responsible party. A refundable deposit of \$300.00 is required at the time of reservation from a responsible party if alcohol is being consumed. Requests for shelter use are managed through the cemetery office. No commitment for shelter use is finalized until the Rental Agreement has been approved and executed through the cemetery office. Deposits may be paid either with cash, check or credit/debit card. The deposit will be either entirely refunded or entirely forfeited based on the criteria set forth below. No partial refunds will be considered or granted.

RULES AND REGULATIONS

1. CEMETERY PROPERTY. Cemetery property will not be loaned, borrowed, or removed from cemetery premises under any circumstance. Cemetery property such as chairs, tables, tablecloths, etc. may be used when using the facility under the rules herein. Be mindful that this is a cemetery property, under no circumstances are debris, rocks, garbage etc., shall be placed in water features.

2. FACILITY CARE. The cemetery area used by your group must be left clean and orderly and in the condition in which you found it, with cemetery furniture and property returned to its designated place. The following checklist must be completed before final departure from the facility. Failure to comply may result in forfeiture of the security deposit.

- All Garbage Removed & Disposed Of In Garbage Bin Located On East Side Of Parking Lot By Office
- All Decorations Removed
- Place All Chairs & Tables In Designated Area (if staff is not setting up your event)

3. SMOKING AND ALCOHOL. Smoking is permitted in outside shelters, however all cigarette butts must be placed in designated cigarette disposal. Alcohol consumption is not allowed on cemetery property, unless alcoholic beverages are being served by a licensed liquor provider. Under no circumstances will any renter or guest be allowed to bring outside alcohol to the Campbell County Cemetery District. The Campbell County Cemetery District has granted the Gillette Police Department permission to hold compliance checks throughout the cemetery and shelters.

4. SHELTER USE. All groups agree that they will ensure that all event participants leave the shelter after the event.

5. FOOD AND DRINK. Food and drink should be limited to designated areas. Anyone using the cemetery property is responsible for cleaning up after each use. Propane grills are permitted only in designated parking lot. A tarp must be placed under grill to catch all grease and prevent concrete stains. If a private catering service is used for the event, the caterer furnishing all equipment (e.g. dishes, silver, table cloths, etc.) shall remove immediately after the event. Storing of catering equipment is not permitted. If a caterer or other group is used, the responsible party is still required to adhere to the items listed in No.2, *Facility Care*.

6. DECORATIONS. The items listed below are not allowed in any Campbell County Cemetery District shelters.

Confetti	Tinsel
Open Flames	Stickers
Nails	Staples
Tape	Rice
Birdseed	Flower Petals
Bubbles	Glitter
Silly String	Fire Pits

7. STORAGE. Storage space is limited for organizations other than cemetery groups. All organizations using the facility will be responsible for storing accessories offsite unless prior arrangements have been made through the cemetery office.

8. BREAKAGE. All persons and/or groups using our facilities are expected to exercise reasonable care and judgment in such use in order to prevent defacement, damage or breakage. The person(s) signing the application for use shall be responsible for paying costs incurred by the cemetery in cleaning, repairing, or otherwise refurbishing any part of the building and/or its furnishings and equipment which in the judgment of the cemetery staff has been carelessly or irresponsibly subjected to more than normal wear and tear by the person(s) or group(s) involved. These costs will be billed separately from the security deposit.

9. SECURITY. The cemetery district works to maintain a safe and secure environment within the facility; however, no systems are foolproof. We ask that all users pay close attention to personal property and valuables and not leave them unattended. The cemetery district is not responsible for theft or damage to personal property.

10. FORFEITURE OF DEPOSIT. In the case of non-compliance by any person or organization who has made a deposit for the use of the facility, and is deemed to be in non-compliance by cemetery staff, the entire deposit shall be forfeited and not returned to the issuing person or organization. Persons or organizations making a deposit shall be afforded every opportunity to have their deposit refunded in full. If available, cemetery staff will do a walk-through and answer any questions before departure from the facility, and if so desired to advise the person or group as to their status of compliance or non-compliance before a decision is made regarding the deposit. If staff is not available, this will be conducted the next business day.

11. ANIMALS. Animals in the garden shelters must be on a leash per City Ordinance. Owner may be issued a ticket if animal is caught off leash.

By signing this document, I agree, understand and accept the terms and conditions set forth herein.

Signature

Phone Number

Printed Name

Date

Address

Staff Acknowledgement