

Supervisors Report November 3, 2021

By Darin Edmonds

SPACES										
ITEM	MOUNT PISGAH	BETHLEHEM	E.R.	FOUR MILE	KINTZ	ROZET	SAVAGETON	WRIGHT	TOTALS	REVENUE
YTD 2020	128	0	0	0	0	1	0	6	135	\$28,125.00
YTD 2021	126	3	0	2	1	0	1	2	135	\$52,650.00
OCTOBER 2020	10	0	0	0	0	0	0	0	10	\$2,150.00
OCTOBER 2021	15	0	0	0	0	0	0	0	15	\$7,000.00

SPACES SOLD OCTOBER 2021		
QUANTITY	LOT PRICE	TOTAL
2	\$100.00	\$200.00
2	\$200.00	\$400.00
5	\$400.00	\$2,000.00
2	\$600.00	\$1,200.00
4	\$800.00	\$3,200.00
TOTAL:		\$7,000.00

BURIALS										
ITEM	MOUNT PISGAH	BETHLEHEM	E.R.	FOUR MILE	KINTZ	ROZET	SAVAGETON	WRIGHT	TOTALS	REVENUE
YTD 2020	97	0	0	0	0	1	1	2	101	
YTD 2021	123	3	0	1	0	2	1	0	130	
OCTOBER 2020	18	0	0	0	0	0	0	0	18	
OCTOBER 2021	15	0	0	0	0	0	0	0	15	

CREMATION GARDENS			
DATE	GARDEN	ITEM	REVENUE
OCTOBER 2021	Inspiration Garden	1 Products Sold	\$900.00
	Unity Garden	0 Products Sold	\$0.00
		OCTOBER 2021 Monthly Total Items Sold:	1
		OCTOBER 2021 Total Revenue:	\$900.00
OCTOBER 2020	Inspiration Garden	4 Products Sold	\$4,500.00
	Unity Garden	2 Products Sold	\$1,800.00
		OCTOBER 2020 Monthly Total Items Sold:	6
		OCTOBER 2020 Total Revenue:	\$6,300.00
CREMATION GARDENS TOTALS			
		YTD 2021 Total Items Sold:	25
		YTD 2021 Total Revenue:	\$30,200.00
		YTD 2020 Total Items Sold:	28
		YTD 2020 Total Revenue:	\$31,400.00

Record Breaking Year

As you can see from the chart above, we have completed 130 funerals through the month of October. For reference, 2020, our busiest year ever, we did 127 funerals for the whole year. We are on pace to accommodate at least 150 funerals this year.

Grounds Report

We are heavy into fall and winter preparations. We've already had a major snow event which closed the office for a day. The inclement weather policy applied to the employees regarding their pay for that day. We are actively draining the streams and blowing out the irrigation system here at Mt. Pisgah. This process takes 7-10 days to thoroughly blow out 222 zones and about 32 miles of irrigation lines. In addition, we are mowing leaves and grass.

Christmas Dinner

The district Christmas dinner is scheduled for Friday December 10, at 5:30 at the Prime Rib.

Community Rooms Roofing Concerns

The recent large snow event caused an area of great concern in the community room structure. The snow load stressed the roof trusses. There was visible sagging on the interior of both rooms, and the removable wall was pinched tightly to the floor and was not moveable. Other visible signs were displaced panels and light fixtures. Mark Hines with Dowl and I met the following Monday with Brian Shippy, a structural engineer with Structural Dynamics and he is beginning a thorough investigation and analysis of the roof structure and recommendations for repairs/reinforcement. You will have an update from Mark and or Brian at the meeting today with a full report to follow. In addition, I notified our insurance company of the issue and we have filed an insurance claim. It is a covered loss, so remediation efforts and possibly the engineering costs should be covered less our deductible (\$5,000). The good news is, that according to Brian, it is repairable, it will just be a messy process involving the removal of the drop ceiling in places, and some cutting into the drywall for access to the vertical supports in the side walls that hold the roof.

ACH Access for Flexible Spending Accounts

The district administers in-house the Flexible Spending account for employee medical, dental, vision and prescription services. With this benefit, the district collects and holds the employee's election, and reimburses a company called Further who provides the FSA debit card that employees use. When they have a charge, we are required to reimburse them within 10 days using an ACH transaction. This has previously been done by piggybacking on our direct deposits for payroll, using that same system. The accounting firm no longer can do this with their software. Initially, we were not agreeable for Further to "pull" these ACH transactions from our general checking account, which can be holding large sums of money at any given time. Instead, we were "pushing" these reimbursements to them using the direct deposit function in the accounting software. I spoke with Jim earlier, and I still think it not wise to grant anyone access to our general checking account for security purposes. A good work around that Jim and I discussed was using the savings account we have at Pinnacle that we hold for the property buy-back we did in 2013 (balance, \$2301) and granting Further the access to that account to "pull" the transactions as they occur. Since we know in advance the admin fees and the total amount of the employee's election, we can pre-load this account in late December for the whole year. In visiting with Pinnacle, to set up ACH access for us, or the accountant to access is a laborious process, and would require monthly fees to our accounts. Setting up the savings account for this, protects the checking account, and we would simply provide Further the information (account, routing #s) to pull these reimbursements as they occur at no additional cost. The FSA program is a "use it or lose it" system, regulated under IRS rules. If an employee does not spend their amount by Dec. 31, they lose the remaining balance, and it is required to be returned to the general fund. It cannot be returned to the employee. If approved, we would load the account immediately, with the remaining balance for this year (Nov. and Dec.) and then reload it in December for 2022. We would need to load the account with approximately \$2,300 to complete the remainder of this year, and once we know the elections for employees for the next year, load that amount in December for 2022. (This year the election total was \$6,250 plus \$13.00/month for admin fees.)

Employee CPR certifications

On November 9th, we'll close the office in the morning, and not schedule funerals so the staff can re-certify their CPR credentials.